



NOTICE OF MEETING

SCRUTINY MANAGEMENT PANEL

FRIDAY, 24 NOVEMBER 2017 AT 3.00 PM

THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL

Telephone enquiries to Vicki Plytas on 023 9283 4058

Email: vicki.plytas@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Membership

Councillor Scott Harris (Chair)
Councillor Ian Lyon (Vice-Chair)
Councillor Ben Dowling
Councillor Colin Galloway
Councillor Steve Hastings

Councillor Stephen Morgan MP
Councillor Gemma New
Councillor Darren Sanders
Councillor Tom Wood

Standing Deputies

Councillor Yahiya Chowdhury
Councillor Alicia Denny
Councillor Leo Madden

Councillor David Tompkins
Councillor Matthew Winnington
Councillor Rob Wood

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

AGENDA

- 1 Declarations of Members' Interests**
- 2 Apologies for Absence**
- 3 Minutes of the Meeting held on 29 September 2017 (Pages 3 - 6)**

RECOMMENDED that the minutes of the meeting held on 29 September

2017 be confirmed and signed by the Chair as a correct record.

4 Review of the Recommendations re the Hospital Discharge Arrangements in Portsmouth, as outlined in the report dated 12th December 2014 (Pages 7 - 12)

The purpose of the report is to update the Scrutiny Management Panel on the progress made in implementing agreed actions following the Housing and Social Care scrutiny panel report on "an assessment of the progress made following the review of hospital discharge arrangements in Portsmouth"

Part of the remit of the Scrutiny Management Panel is to receive updates on progress made to implement agreed actions following reviews with a view to assisting progress where appropriate.

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

This meeting is webcast (videoed), viewable via the Council's livestream account at <https://livestream.com/accounts/14063785>

Agenda Item 3

SCRUTINY MANAGEMENT PANEL

Minutes of the meeting of the Scrutiny Management Panel held on Friday, 29 September 2017 at 3.00 pm in Conference Room A, Civic Offices, Portsmouth.

Present

Councillor Scott Harris (in the Chair)

Councillors Ian Lyon
 Ben Dowling
 Steve Hastings
 Stephen Morgan
 Darren Sanders

14. Apologies for Absence (AI 1)

Apologies for absence were received on behalf of Councillors Colin Galloway and Tom Wood and Gemma New. Councillor Alicia Denny attended as standing deputy for Councillor New.

Councillors Stephen Morgan MP and Ben Dowling sent apologies for lateness.

15. Declarations of Members' Interests (AI 2)

There were no declarations of members' interests.

16. Minutes of the Meeting held on 26 July 2017 (AI 3)

It was proposed by Councillor Scott Harris and seconded by Councillor Steve Hastings that the minutes of the meeting held on 26 July 2017 be confirmed and signed by the chair as a correct record subject to an amendment to the last paragraph on page 6.

This was agreed.

RESOLVED that the minutes of the meeting held on 26 July 2017 be confirmed and signed by the Chair as a correct record subject to the addition of the following wording after the last paragraph on page 6

"Councillor Harris said that the matter had been further delayed because a General Election was called and it was decided that the meeting should not be held during the purdah period"

17. Work Programme 2017/18 for the themed scrutiny panels (AI 4)

(TAKE IN HANDOUT)

The Chair introduced this item explaining that the individual themed panels had met to consider possible review topics and had been assisted by officers.

Economic Development, Culture & Leisure Scrutiny Panel Review Topics

The panel first looked at the items put forward for consideration by the Economic Development, Culture & Leisure Scrutiny Panel from their meeting held on 15 September. Following discussion members of Scrutiny Management Panel considered that a review on the Port was likely to take up all the remaining time in this municipal year to complete. Members were interested in the exact scope of the review as the paragraph that had been provided lacked sufficient detail for the panel to discern exactly what was envisaged. They asked that the chair of the EDCL Scrutiny Panel should provide more detail about the scope of the review through the chair of Scrutiny Management Panel, Councillor Harris.

The panel confirmed however that this should be the topic reviewed and the panel was also advised that the director of the Port fully supported the review.

The panel did not approve the other two topics that had been submitted for review at this stage.

ACTION: The Chair of EDCL be asked to contact Councillor Harris with more detail about the scope for the review.

Education, Children & Young Persons' Scrutiny Panel (ECYP)

The ECYP Scrutiny Panel met on 11 July and agreed the topics they wished to put forward to the Scrutiny Management Panel.

Following discussion members of Scrutiny Management Panel considered that both the topics put forward were worthy of review and approved them in the order in which they were submitted. The panel was particularly supportive of the ECYP's intention to consider home schooling and those children on part time timetables.

Housing & Social Care Scrutiny Panel (HSC)

Councillor Sanders was invited to provide the background to the topic "Housing Need and Empty Properties in Portsmouth and the Impact of Government Policy". Councillor Sanders explained that the backbone of the report was to consider the impact of government policy relating to housing need and empty properties in Portsmouth but that the legislation that had been anticipated was no longer expected to proceed for a number of reasons. These included the recent snap general election which resulted in a change to

the priorities of the government's legislative programme. Councillor Sanders explained that at the meeting of the Housing & Social Care Scrutiny Panel, officers had advised that they did not know whether any or all of the policies outlined in the housing white paper earlier in 2017 would now be implemented. As the white paper formed the backbone of government policy during the review period officers advised that in their opinion the review could not come to any meaningful conclusions as it was not possible to know what impact government policy would now have. Officers further advised that they could not offer any date as to when government would be able to offer any clarity about the future or otherwise of the proposed legislation. Councillor Sanders said that in the circumstances the Housing & Social Care Scrutiny Panel had taken a collective decision to suspend the review indefinitely. Councillor Sanders also advised that consideration had been given by the H&SC Scrutiny Panel concerning whether a paper on housing need could be presented to Cabinet. However the other panel members present agreed unanimously that any such paper would not have any meaning as it would not fulfil the terms of the review.

Councillor Sanders advised that an item would appear at regular intervals on agendas of the Housing & Social Care Scrutiny Panel to consider whether or not it was yet appropriate to resume the review.

The Scrutiny Management Panel agreed with this approach and then considered the topics that had been put forward by the Housing & Social Care Scrutiny Panel. The first topic was the provision of learning and disability accommodation.

Following discussion the Scrutiny Management Panel considered this topic to be a worthwhile review to undertake but said that the title of the review should be changed to give a clearer indication of what the review was about.

The panel also agreed that the provision of domiciliary care was also a worthwhile topic.

With regard to the Housing & Social Care Scrutiny Panel's recommendation that Scrutiny Management Panel urgently reviews the outcomes of the recommendations made by the review into "Hospital Discharge Arrangements in Portsmouth" undertaken in 2013/14, members of the Scrutiny Management Panel discussed this in some detail. Councillor Denny said that this matter was regularly on agendas for the Health Overview Scrutiny Panel (HOSP) but that the number of patients who were fit for discharge but were subject to delays did not seem to be improving by very much or very quickly. The panel agreed that the outcomes and implementation of the recommendations made in the Hospital Discharge Arrangements in Portsmouth review should be looked at and asked that a report be brought to the next meeting of the panel.

ACTION: Officers to be contacted to provide a report as requested. The panel asked that the report be in the format used by Bruce Marr when providing the panel with an update concerning Domestic Abuse at the meeting in April 2017 with the appendix in the same format.

The Scrutiny Management Panel also decided that the Economic Development, Culture & Leisure Scrutiny Panel's recent review into high streets should also be brought to Scrutiny Management Panel for an update at a later date.

Transport, Environment & Community Safety Scrutiny Panel (TECS)

Councillor Stephen Hastings, chair of TECS advised the Scrutiny Management Panel that much work is being done by the panel on their review into "General Parking Issues in Portsmouth with a view to considering Alternative Strategies". Councillor Hastings provided an update stating that a workshop for interested parties had been held and results from that were being collated. In addition a survey was underway and the panel would be collating the results and acting on the information they had been given following consultation. He advised that the topic was likely to take up the panel's time for the rest of the municipal year.

RESOLVED that the Scrutiny Management Panel

- (1) Noted that the TECS scrutiny panel will continue with its review of general parking issues in Portsmouth with a view to considering alternative strategies;**
- (2) Determined the work programme for the remainder of the municipal year for each of the remaining three themed scrutiny panels as set out below.**
 - (a) Economic Development, Culture & Leisure Scrutiny Panel**
 - The Port - scope to be agreed.
 - (b) Education, Children & Young People's Scrutiny Panel**
 - School Attendance and Part Time Timetables
 - The Council's Offer to Vulnerable Adolescence
 - (c) Housing & Social Care**
 - Provision of Learning and Disability Accommodation - title and scope to be agreed
 - Provision of Domiciliary Care
- (3) Agreed the request from the Housing & Social Care Scrutiny Panel members to review as a matter of urgency the outcomes of the recommendations made by the review into "Hospital Discharge Arrangements in Portsmouth" undertaken in 2013/14.**

The meeting concluded at 3.50 pm.

Councillor Scott Harris
Chair

Agenda Item 4

THIS ITEM IS FOR INFORMATION ONLY

(Please note that "Information Only" reports do not require Equality Impact Assessments, Legal or Finance Comments as no decision is being taken)



Portsmouth
CITY COUNCIL

Title of meeting: Scrutiny Management Panel

Date of meeting: 24 November 2017

Subject: Review of the Recommendations ref the Hospital Discharge Arrangements in Portsmouth, as outlined in the report dated 12th December 2014.

Report by: Rachael Roberts , Service Manager
Mental Health, Safeguarding, Carer's Services and Hospital Social Work Service.

Wards affected: All

1. Requested by Scrutiny Management Panel

2. Purpose

- 2.1** To update the Scrutiny Management Panel on the progress made in implementing agreed actions following the Housing and Social Care scrutiny panel report on "an assessment of the progress made following the review of of hospital discharge arrangements in Portsmouth"

3. Information Requested

- 3.1** The above report was published on 12th December 2014 with 10 recommendations. These recommendations were reviewed by the Service Manager, overseeing the hospital social work service in October, 2017.
- 3.2** On review of the 10 recommendations, it is noted that progress has been made on all 10 of the recommendations. (see updated action plan)
- 3.2.1** Since this report was published there has been substantial transformation of the hospital discharge arrangements at Queen Alexandra Hospital, which has had input from all partners within the local health and social care economy.
- 3.2.2** In September 2016, Portsmouth City Council, together with Solent NHS Trust, Hampshire County Council, Southern NHS Trust, and Portsmouth Hospitals Trust to form an Integrated Discharge Service (IDS), located in the main hospital building. There is one 'front door' into the service, with wards referring all patients who will require assessment and support to facilitate their discharge. This service operates across 7 days.

- 3.2.3** The IDS has now been in place for one year, and is led by one senior manager, funded by all partners. The IDS lead manager does not have management responsibility for staff from partner agencies but does have the authority to direct the work of the service and this will include directing staff to undertake tasks, as required. Partners within the IDS share one computer system for recording hospital discharge activity for individual patients, but at this time also record on their own organisations client record systems. Co-location of staff has improved communication and also partner agencies understanding of each other roles and responsibilities. Closer working with ward staff has improved relationships and this also reflected within the IDS senior management group.
- 3.2.4** The Portsmouth City Council Housing Department have recently provided some dedicated resource into the IDS, to support discharges, with a particular focus on telecare options that will enable people to return home to live safely. The hospital team also have access to rehabilitation flats which support people who need time to develop their daily living skills before returning to their own home.
- 3.3** Adult Social Care continues to work alongside colleagues in Housing to improve the accommodation available to some of our more vulnerable residents and those with complex needs. There has been an increase in the extra sheltered accommodation units available and supports our residents to live in their own homes for longer. An increase in the availability of tele-care options has enhanced this approach.

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Signed by (Director)

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
An assessment of the progress made following the review of hospital discharge arrangements in Portsmouth - December 2014	

Hospital Discharge Review SCRUTINY RECOMMENDATIONS Update November 2017

	Recommendation	Action by	Lead	RAG
1.	A. Communication between professionals needs to continue to improve to enable delivery of a smoother process. In particular; the incompatibility of council and health IT systems needs to be resolved, or at least work so that there is mutual access. (Pt 6 refers)	PHT and ASC	Rachael Roberts	Staff work together as part of an integrated discharge service. Staff now record on bedview, which is accessible by all partner agencies and this has improved communication
2.	B. Relevant professionals should be given 'next of kin' status to allow them to access appropriate information that will smooth the process. (Pt 5.5 refers)	PHT	ASC	Appropriate information sharing protocols in place. Next of kin status, not approved as this is a legal status that cannot be granted to staff.
3.	C. Where appropriate, relevant sheltered housing professionals should attend discharge planning meetings to advise on suitable ways forward for their service users. (Pt 5.5 refers)	PCC Adult Social Care and Housing.	Hospital Discharge Team.	Hospital discharge planning processes have changed significantly in the last year with the introduction of the IDS. The inclusion of housing resource into the IDS has strengthen the links back into housing. Appropriate professionals are routinely invited to contribute to discharge planning for patients.
4.	D. It should be a requirement for care agencies to feed back all any relevant information to the discharge planning team.	Dom Care Agencies / PCC	Dom Care Agencies	This is included in the policy framework.

5.	E. Patients and families continue to be involved in the discharge planning process as early as possible to minimise the potential for disagreement	PHT and Adult Social Care	Rachael Roberts	The Care Act 2014 requires this and we have commissioned an advocacy provider to ensure patients who need support during assessment can access it. Ward staff work with patients and their families at the point of admission to manage patient expectations and ensure planning starts at the earliest opportunity. PHT have refreshed their Choice Protocol, which is due to be launched next month.
6.	F. There needs to be one care plan for each patient being discharged, accessible to everyone involved and with clear reasons why each step is being taken. It should also include named individuals and realistic dates by which actions are expected to be taken. This plan should be available to patients and families and they should be involved, as much as medically appropriate, in the devising of it.	PHT and Adult Social Care	IDS Leads	Bedview provides this for professionals co-ordinating discharge arrangements. This ensure all staff involved in discharge planning can quickly access in one place all the information they need. This supports them in delivering a consistent message to patients and their families. Patients and their families will have access to assessments, but there is not one document currently that contains all relevant information. There is no plan to develop this.
7.	G. The Council explore the possibilities to keep a whole housing market register of people that need adapted property. It is appreciated that this may need to be regularly updated, but may help towards increasing the supply of accommodation.	Head of Corporate Assets, Business and Standards		We are not aware of progress in relation to this action from a housing perspective. However the Disabled Facilities Grant process has been reviewed and improved alongside our provision of Occupational Therapy. This has led to a reduction in our waiting list, for assessments.
8.	H. The improving relationship between PHT and PCC's ASC team should continue.	PHT and ASC	Rachael Roberts	IDS has been developed. Staff across 5 agencies are co-located and this has increased cooperative working. The IDS senior management group work together and there is improved ownership of common issues.

9.	I. Continuing effort should be made to encourage weekend and evening discharges. 60% of discharges occur after 3pm and the QA employing a registrar to oversee discharges at the weekend suggest this will help. Yet those in sheltered housing do not cover these periods. Employing a weekend team, perhaps working alongside the Council's out of hours unit to oversee these discharges.	ASC	Rachael Roberts	7 day working in place on a voluntary basis. Plan is to formalise this and develop 7 day working. PRRT are funded by ASC to facilitate discharges over 7 days. PCC keep care packages open for 7 days for people admitted to hospital. This means that ward staff can restart the care within this timeframe and can facilitate discharges at weekends where needed.
10.	J. Effort should be continued to develop accommodation for people with physical disabilities as part of the council's house building programme and in any affordable part of private housing developments	Head of Corporate Assets, Business and Standards		Within Maritime House a number of flats were commissioned to provide wheelchair access to meet the needs of younger adults with disabilities. This approach will be adopted in all future developments.

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